

KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Building Partnerships – Building Communities

February 9, 2016

Cruse and Associates
PO BOX 959
Ellensburg, WA 98926

RE: Whitaker Boundary Line Adjustment (BL-15-00017)

Parcel Number	528334	Map Number	19-18-34000-0003
Parcel Number	17409	Map Number	19-18-34000-0015

Dear Applicant,

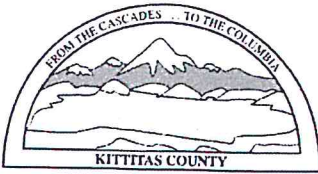
Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. Prior to final approval of this application, Public Health requires a site plan be submitted showing the location and setback measurements of the well on the south parcel. (See comment letter)
2. Prior to final approval of this application, Public Works requires a revised legal description that describes the final configuration of the subject property. (See comment letter)
3. A recorded survey displaying legal descriptions and the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
4. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Kaycee K Hathaway
Staff Planner



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Kaycee Hathaway, Community Development Services
FROM: Kelly Bacon, Engineer Technician I *KB*
DATE: January 15, 2016
SUBJECT: Whitaker BL-15-00017

The Public Works Department has reviewed the Request for Boundary Line Adjustment Application. In order to ensure that it meets current Kittitas County Road Standards, the applicant needs to provide the following prior to final approval:

1. A revised legal description that describes the final configuration of the subject property shall be required.

The applicant needs to be aware of the following:

- a. Reecer Creek Road from mile post 4.8 to mile post 6.68 is classified as a minor collector. Spacing requirements for this section of Reecer Creek Road are 300 feet. This includes any existing access and intersection on the same side of the road way, including the Reecer Creek Road and Smithson Road intersection. If the proposed approach to lot B does not meet the spacing requirements, a road standards variance will be required prior to issuance of an access permit.
- b. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or performing any work within the county road right of way.
- c. Access across the KRD canal will require an approved KRD crossing permit prior to approval of a Public Works access permit.
- d. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.
- e. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.
- f. Evidence of existing access and/or evidence of access to be created should be confirmed prior to sale of property.
- g. Access is not guaranteed to any existing or created parcel on this application.

In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Please let me know if you have any questions or need further information.

Page 1 of 1

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Memo

To: Kaycee Hathaway, CDS

From: Holly Myers, Environmental Health Supervisor

Date: January 15, 2016

RE: BL-15-000017 Whitaker

After reviewing this application the setback measurements for the well on the north parcel are evident but the location of the well on the south parcel is not marked on the maps. In order for final approval of this application, Public Health requires a site plan be submitted showing the location and setback measurements of the well on the south parcel.

If applicant has questions, contact Holly Duncan or Fiske Firebaugh at (509)962-7515.

